



Authorization to Dispense Medication

***Family Day Care Rule: 290-2-3.11 (1) (e):** Except for first aid, personnel shall not hand out prescription or nonprescription medications to a child without specific written authorization from the child's physician or parent. All medications shall be stored in accordance with the prescription or label instructions and kept in places that are inaccessible to children. Each dose of medication given to a child shall be documented showing the child's name, name of medication, date and time given, and the name of the person giving the medication.*

Child's full name _____
 Name of medication _____ Prescription number _____
 Physician's name _____ Phone _____
 Date(s) to give medication _____
 Time(s) of day to give medication _____
 Amount (dosage) of medication to give each time _____
 How medication is to be stored _____

Parent/Guardian signature _____ Date _____

Medical Record to be Completed by Child Care Provider

Date	Time (a.m./p.m.)	Amount (dosage)	Any adverse reactions	Signature of person giving medication

If adverse reaction to medication was noted, please describe action taken _____

***Note:** This form must be used for all over-the-counter medications (Tylenol, cough syrup, Benedryl, etc.) and all prescription medications including the use of a Nebulizer. Providers are under no obligation to dispense non-prescription medication.*